Book Study Request Form
The University of Alabama/University of West Alabama In-Service Center

School/System: ☐

School Shipping Address: ☐

Book/Author: ☐

ISBN: ☐

What student achievement data are driving the request for this book study? ☐

Goal(s)/Outcome(s): ☐

Name of Facilitator: ☐

Email Address: ☐

The facilitator agrees to the following responsibilities:
1. Publish the meeting schedule (dates; times; topics) and distribute it to each participant before the first meeting;
2. Remind participants of the meetings;
3. At each meeting have participants register on a sign-in sheet provided by the In-Service Center;
4. Make sure there is a discussion leader and agenda for each meeting;
5. Distribute evaluation forms provided by the In-Service Center at the last scheduled meeting;
6. Return to the In-Service Center the following within two weeks of final meeting: a final copy of meeting dates and times; the sign-in sheets for each meeting; an agenda for each meeting; the evaluation forms.

On a separate page, list Faculty Participants AND their Grade Levels.

What method will be used for conducting book study?

☐ Conventional (face to face) ☐ Moodle ☐ Blogging ☐ Other ☐

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<tr>
<th>Meeting Date</th>
<th>Begin Time</th>
<th>End Time</th>
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Principal Signature: ___________________________ Date ___________________________
Facilitator Signature: ___________________________ Date ___________________________

FAX (205.348.0992) or E-Mail (tbarron@bamaed.ua.edu) completed form.